

INSTRUCTIONS FOR CANDIDATE :

1. Please bring this Admit card in original along with one passport size photograph. Also one copy of passport size photograph should be affixed on the specified area of the Admit Card.
2. Candidates who have not submitted their OBC Caste certificate/EWS Certificate in case of UR (if any) along with the application form are hereby directed to bring a copy of respective certificate to the examination center at 09:00 AM. They are further directed to mention their Roll Number on the caste Certificate/EWS Certificate (if any)
3. Candidates shall bring one Photo Identity Proof in original such as PAN Card/ Passport/ Driving License/ Voter's Card/ Bank Passbook with photograph (stamped by bank)/ ID Card issued by present employer (Govt. departments only)/ Aadhar card/ E-Aadhar card (printed with photograph). If identity of the candidate is in doubt the candidate will not be allowed to appear for the Examination.
4. Candidates who do not have any valid Photo Identity Proof should invariably bring one certificate affixing a photo thereon duly certified by a Govt. Gazetted officer/Head of a Govt Educational Institution or any Public Sector Unit.
Note: The photo identity proof must contain the same name as it appears on the Admit Card.
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 - In case of any discrepancy in identity i.e. mismatch in name and photograph the candidate may not be permitted to appear for the examination
5. Candidates are requested to report to the examination center at the time mentioned on the Admit Card.
Note: Candidates will not be allowed to enter the examination center after Gate Closure Time.
6. Candidates without Admit card and Valid Photo ID Proof will not be allowed to appear in the Examination under any circumstances.
7. In any condition candidate shall not be allowed to leave the Examination Hall before the conclusion of the examination and without handing over the OMR Answer Sheet and Question Booklet to the concerned Invigilator.
8. Candidate shall not remove any page(s) from the Question Booklet and if any page (s) is/are found missing from his/her Question Booklet, he/she may be liable for suitable action.
9. Candidate should bring good quality black ball point pens for the examination. Use of Pencil, Ink/Sketch Pen or Gel Pen is STRICTLY PROHIBITED.
10. Candidate should use black ball point pen only to write particulars on the cover page of Question Booklet, OMR and for darkening the circles of responses. Darken ONLY ONE CIRCLE for each answer as shown in the example below. If you darken more than one circle, that answer will not be evaluated. No whitener/eraser/blade is allowed for changing answers.
11. The candidate should ensure that he/she has darkened the circle providing information on the Roll Number, Question booklet ID & Question booklet series in the OMR Sheet.
12. Pencil, Calculators, Log tables, calculating devices, wrist watch or any other electronic devices, Communication Devices like Cellular Phone/Pager etc. and textual materials is strictly prohibited in the examination Center. Edible items and water bottles are not allowed. If a candidate is in possession of cellular Phone/Pager or any other electronic device during the exam, the same will be forfeited and his/her candidature will be cancelled. NO arrangements will be made in the Examination Center to keep personal belongings. Pencil box, bags, purses etc are not allowed inside the examination Center.

13. You are being allowed to appear in written examination provisionally, subject to receipt and verification of all your documents. Hence, before appearing in the written test, you must ensure that you fulfill the eligibility criteria (Qualification, Experience etc) and other norms mentioned in the advertisement. In case it is detected at any stage of selection process or there after that you do not fulfill the eligibility norms and / or that you have furnished any incorrect/false information or have suppressed material fact(s), your candidature will be automatically cancelled.
14. No TA/DA will be paid to the candidates.
15. Selected Candidates of the written examination will have to appear in mandatory computer proficiency test (CPT) in the ratio of 1:4. Date and venue of the test will be intimated to Candidates through website, hence Candidates are advised to keep checking the website :- golaghat.gov.in
16. Selected Candidates will have to produce all original documents; failing to produce any of the documents will lead to cancellation of candidature.
17. The authority shall have the right to forfeit the candidature of any candidate who does not abide by the instructions mentioned above.

Sd/-

Deputy Commissioner, Golaghat